

Learning Resources.

Mechanism for providing and quality assurance of learning resources (textbooks, references and other resource materials, including electronic and web-based resources, etc.)

- There is a yearly request of the learning resources need in this program, where the instructors can request the books for courses they teach.
- The University is part of the Saudi digital library.
- The college has its digital library that has more than 16GB of learning resources.
- There is a survey that is conducted yearly for the students and teaching staff to get the evaluation and level of satisfaction of learning resources.

Processes followed for textbook acquisition and approval:

The Textbook & Purchase Committee in the College of CSIS plays a pivotal role in acquiring learning resources and provides the mechanism to ensure the regular faculty input regarding the availability of the learning materials such as textbooks and reference materials for learning and teaching and also to ensure the adequacy of the learning materials for the end-users.

Processes that are followed by faculty and teaching staff for evaluating the adequacy of textbooks, reference and other resource provisions:

A textbook evaluation form is used by the end of each year. In this form, the instructor has to give the percentage representing his opinion about the textbook(s) he is using in his course according to the following standards:

Textbook Evaluation and Availability Form

Your Name

Year:

Semester:

Textbook/Edition/Year (required):

Course Code:

Please write the percentage representing your opinion about the Textbook you are using in your course according to the following standards:

No	Standards	Percentage
.		
1	Latest reference with current information.	
2	Percentage of compatibility between the course plan and the reference.	
3	Enough examples.	
4	Sufficient exercises and applications.	

5	Enough pictorial representations (Graph, figures etc.).	
6	Ease of understanding and coherence of sentences.	
7	The clarity in explanations.	
8	The clarity of printed /copied materials.	

Information on Textbook availability:

Available in	University Library	College Library	University e-library	College e-library	Remarks
Number of copies					

- Please write any additional remark on this sheet.
- Is this book available to the student?
- If yes in which form:
- Do you suggest a better Textbook and reference for this course?
- If yes: please write in the following table:

S. No.	Title	Author	Year of Publication	Publisher	ISBN (if available)	Course Code

Remarks:

Processes that are followed by students for evaluating the adequacy of textbooks, reference and other resource provisions:

The students assess the adequacy of textbooks, reference and other learning resources through university course online survey for courses which they enrolled in. More specifically, the students give their opinions if textbooks and references:

1. Are consistent with the objectives and outcomes of the course.
2. Are well organized.
3. Contain the appropriate graphical representation.
4. Are available in the library of the university.

Apart from this survey one more faculty and student unified survey is conducted online to evaluate the adequacy of textbooks, reference and other learning resources needed by both the faculty and students.